



Block Party Permit Application

What is a Block Party Permit?

The City of Dacono regulates **Block Parties** under the authority of the Dacono Municipal Code for the protection of public health, safety, and welfare. A Block Party is a neighborhood social event intended to take place, and actually taking place, in whole or in part on a road in a residential area, and which obstructs vehicular traffic.

Who can apply for a Block Party Permit?

Any resident residing on the street where the proposed Block Party will take place may file an application. If the neighborhood where the block party is planned is governed by a homeowners association, the applicant for the permit may be the association, acting through its representative board of directors.

When does an application for a Block Party Permit need to be submitted?

A complete application for a Block Party Permit **must** be submitted at least 30 days before the date of the block party.

What does a complete Block Party Permit Application Include?

- The application filled out in its entirety
- A Petition of Support signed by a majority of the people residing in the homes on the local street where the block party is planned to take place.
- A copy of the written notice is required to be left at homes where residents are unavailable to sign the petition, which includes: the proposed closure, indicating the street to be closed with the date, and hours specified, and notifying the residents, they may contact the City Clerk with any objection to the requested closure.
- A map of the proposed location of the block party, including the layout of where things will be located is also required.
- \$25, non-refundable fee.

The City Clerk's office will provide a template for the Petition of Support and a Sample Written Notice as required.

What other requirements must be followed?

- The block party shall take place only within a residential area.
- The block party permit shall be posted in a conspicuous location where the block party takes place.
- The road where the block party takes place shall be a local street.

- A block party shall not take place on a particular street more than four times in a calendar year.
- The block party shall begin no earlier than 10:00 a.m. and shall end no later than 10:00 p.m.
- The block party shall not be open to the general public.
- An admission fee shall not be charged or solicited to attend the block party.
- The anticipated attendance shall not equal or exceed 100 persons at one time.
- Alcoholic beverages shall not be permitted, served or consumed on the local street.
- The permittee shall control the parking of motor vehicles so as not to create a hazard or an unsafe condition adjacent to or near the location of the block party, shall place cones, a movable barricade or the like at the site of the local street where the block party takes place, and shall ensure that no motor vehicles, inflatables, tents, canopies, banners, stages, and/or fixed barriers obstruct access to the street.
- The local street that is used for the block party shall not be damaged, and structures shall not be affixed to it.
- Food trucks and other commercial vendors are allowed to operate in the local street, sidewalk, or other right-of-way where the block party takes place, subject to all City licensing requirements.
- Sound amplification equipment or similar devices shall comply with Section 10-123 of the Dacono Municipal Code.
- The block party shall be subject to the conditions of the block party permit, if any.
- The block party shall be subject to all other applicable laws and ordinances.

What happens once the Block Party Permit is issued?

The permit will only be valid for the date and time period as listed on the permit. The City's Public Works Department will provide barricades for use in blocking the street, but the permittee is responsible for setting up and removing the barricades and regulating traffic. Nothing should be setup in the street that would prohibit emergency access; an emergency access lane should be present at all times.

The City shall not be responsible or liable for any injury, death, or damage to property that may occur during the course of the block party. The permittee and participants shall be responsible or liable for, and shall indemnify and hold the City harmless for, any such injury, death, or damage, and they shall assume all risk of holding and participating in the block party in the local street. As a condition of issuance of any permit pursuant to this Article, the applicant acknowledges that private homeowners' or commercial liability insurance may not provide the applicant with liability coverage for accidents that occur outside of the applicant's private property and in the public right-of-way. Applicants are encouraged to purchase such insurance or take other measures as the applicant deems reasonable and necessary to protect the applicant from liability for damages in connection with the block party.

PETITION OF SUPPORT FOR NEIGHBORHOOD BLOCK PARTY

APPLICANT: _____

LOCATION OF BLOCK PARTY: _____

DATE AND TIMES: _____

NUMBER OF HOMES ON STREET WHERE BLOCK PARTY IS PLANNED TO TAKE PLACE: _____

This petition is required by Dacono Municipal Code Section 11-42(c) and must be signed by a majority of the residents who reside on the street where the Block Party is being proposed. A Block Party is a neighborhood social event intended to take place, and actually taking place, in whole or in part on a road in a residential area, and which obstructs vehicular traffic (which means the street will be closed during the block party).

Please only have one person per resident sign the petition. Print your name and address so it is legible.

By checking the YES box you are in favor of the Block Party. By checking the NO box you are opposed to the Block Party.

	Printed Name	Signature	Address	Date	YES	NO
1						
2						
3						
4						
5						
6						
7						

	Printed Name	Signature	Address	Date	YES	NO
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9						
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WRITTEN NOTICE FOR NEIGHBORHOOD BLOCK PARTY (SAMPLE)

Hello,

My name is _____ and I am applying for a Block Party Permit with the City of Dacono. The Block Party is being planned for (date) _____ from _____ AM PM to _____ AM PM. (Name of street) _____ will be closed from (Intersecting street or street address) _____ to (Intersecting street or street address) _____.

This notice is required by Dacono Municipal Code Section 11-42(c) and must be provided to residents that are unavailable to sign a Petition of Support. A Block Party is a neighborhood social event intended to take place, and actually taking place, in whole or in part on a road in a residential area, and which obstructs vehicular traffic. If you have any objections to the requested street closure, please contact the City Clerk, Valerie Taylor at 303.833.2317 ext. 123 or by email vtaylor@cityofdacono.com.

Applicants: Please include a copy of the written notice and list of addresses where the notices were left with your Block Party Permit Application.